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The Director of Central Intelligence

Washington, D.C. 20505

18 December 1984

MEMORANDUM FOR: See Distribution

SUBJECT: Preparation of the DCI's Annual Report to the Congress

1. The Annual Report to the Congress this year will cover the major achievements of the Intelligence Community over the past four years of rebuilding our intelligence capabilities, together with examples of what these additional capabilities have meant in terms of both substantive and operational output. The report will also address the highlights of the past year's achievements presented in the context of the year's major substantive developments. We shall focus on intelligence support provided to the implementation of US policy objectives and on our continuing efforts to improve the intelligence process. In addition, we shall discuss those challenges that must be addressed if we are to continue to provide adequate support to the policy process, particularly in light of future budgetary constraints.

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2. The Intelligence Community Staff is responsible for the preparation of the report. Please provide the name of your action officer to [redacted] Planning and Policy Staff [redacted] who also is prepared to discuss the proposed report further and will provide any assistance which you might require.

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William J. Casey

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TERMS OF REFERENCE
DCI's Annual Report to the Congress

1. The Annual Report to the Congress this year will cover the major achievements of the Intelligence Community over the past four years of rebuilding our intelligence capabilities. A major objective will be to support the continued growth in the Intelligence Community's budget requests in coordination with other presentations to Congress (namely, the DCI's annual state of the world briefing, the CBJB, and the DCI's overview to the FY 1986 budget hearings). The report will also address the highlights of the past year's achievements presented in the context of the year's major substantive developments. Finally, it will set the stage for future decisions by discussing the challenges that confront the Community in the years and describe the investments that will be necessary to meet those challenges. [redacted] 25X1

2. An outline of the annual report is attached to these terms of reference for your guidance. Contributions to the specific sections are requested as set forth below.

I. Introduction (to be prepared by the IC Staff)

II. Four years of rebuilding accomplishments from CIA, DIA, the military services, INR, NSA, the NRO, and the collection and information handling committees of the IC Staff. Describe improvements in both analysis and collection in the areas of HUMINT, SIGINT, and IMINT.

III. Where we are now. This area will discuss our capabilities to direct US policy objectives in a number of areas. Contributions are requested from CIA, DIA, the military services, INR, NSA and collection committees as appropriate. The National Intelligence Council will provide the substantive context into which specific examples of collection, analytical and production contributions may be integrated.

IV. Counterintelligence - from the FBI, DUSD(P), Security Committee and the CI Staff. Accomplishments in terms of activities should be discussed as well as our current capabilities in these areas.

V. Continuing Significant Deficiencies. These should be discussed in terms of target topics. All contributors are asked to address this section.

VI. The Challenges Ahead. This section will address the need to maintain initiatives in order to meet future requirements such as the complex signals environment of the 1990s, the information explosion and the impact on processing and information handling technological advances. All contributors are asked to address these challenges and others which they see in the future which will require continued additional investments. Some of these are of Community-wide concern and have been discussed at past off-site conference, while others will be more program specific. 25X1 [redacted]

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The Annual Report is not intended to be an encyclopaedic record of the given year's actitivies. This year's report will address the accomplishments of the last four years and highlight the most important achievements and events of 1984. Some rank ordering should be provided to the examples submitted in order to assist in their integration in the finished report. These contributions can be in draft form.

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The following schedule should provide sufficient time to meet a mid-February publication date:

18 December - Terms of Reference to Program Managers

18 January - Contributions from Program Managers Due

28 January - First Draft to IC Staff and DCI

4 February - Draft to Program Managers for coordination and comment

8 February - Final Draft to DCI and Program Managers

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